



PRIVACY IMPACT ASSESSMENT (PIA)

For the

Troop Program Unit Management Subsystem (TPUMS)

US Army Deputy Chief of Staff for Personnel / Human Resources Command (HRC)

SECTION 1: IS A PIA REQUIRED?

a. Will this Department of Defense (DoD) information system or electronic collection of information (referred to as an "electronic collection" for the purpose of this form) collect, maintain, use, and/or disseminate PII about members of the public, Federal personnel, contractors or foreign nationals employed at U.S. military facilities internationally? Choose one option from the choices below. (Choose (3) for foreign nationals).

- ☐ (1) Yes, from members of the general public.
- ☐ (2) Yes, from Federal personnel* and/or Federal contractors.
- ☒ (3) Yes, from both members of the general public and Federal personnel and/or Federal contractors.
- ☐ (4) No

* "Federal personnel" are referred to in the DoD IT Portfolio Repository (DITPR) as "Federal employees."

b. If "No," ensure that DITPR or the authoritative database that updates DITPR is annotated for the reason(s) why a PIA is not required. If the DoD information system or electronic collection is not in DITPR, ensure that the reason(s) are recorded in appropriate documentation.

c. If "Yes," then a PIA is required. Proceed to Section 2.

SECTION 2: PIA SUMMARY INFORMATION

a. Why is this PIA being created or updated? Choose one:

- ☐ New DoD Information System ☐ New Electronic Collection
- ☒ Existing DoD Information System ☐ Existing Electronic Collection
- ☐ Significantly Modified DoD Information System

b. Is this DoD information system registered in the DITPR or the DoD Secret Internet Protocol Router Network (SIPRNET) IT Registry?

- ☒ Yes, DITPR Enter DITPR System Identification Number 1218 (APMS ID DA08388)
- ☐ Yes, SIPRNET Enter SIPRNET Identification Number
- ☐ No

c. Does this DoD information system have an IT investment Unique Project Identifier (UPI), required by section 53 of Office of Management and Budget (OMB) Circular A-11?

- ☒ Yes ☐ No

If "Yes," enter UPI

007-21-01-20-02-2280-00

If unsure, consult the Component IT Budget Point of Contact to obtain the UPI.

d. Does this DoD information system or electronic collection require a Privacy Act System of Records Notice (SORN)?

A Privacy Act SORN is required if the information system or electronic collection contains information about U.S. citizens or lawful permanent U.S. residents that is retrieved by name or other unique identifier. PIA and Privacy Act SORN information should be consistent.

- ☒ Yes ☐ No

If "Yes," enter Privacy Act SORN Identifier

A0600-8-104 AHRC (Update pending)

DoD Component-assigned designator, not the Federal Register number.
Consult the Component Privacy Office for additional information or
access DoD Privacy Act SORNs at: <http://www.defenselink.mil/privacy/notices/>

or

Date of submission for approval to Defense Privacy Office

Consult the Component Privacy Office for this date.

e. Does this DoD information system or electronic collection have an OMB Control Number?

Contact the Component Information Management Control Officer or DoD Clearance Officer for this information.

This number indicates OMB approval to collect data from 10 or more members of the public in a 12-month period regardless of form or format.

☐ **Yes**

Enter OMB Control Number

Enter Expiration Date

☒ **No**

f. Authority to collect information. A Federal law, Executive Order of the President (EO), or DoD requirement must authorize the collection and maintenance of a system of records.

(1) If this system has a Privacy Act SORN, the authorities in this PIA and the existing Privacy Act SORN should be the same.

(2) Cite the authority for this DoD information system or electronic collection to collect, use, maintain and/or disseminate PII. (If multiple authorities are cited, provide all that apply.)

(a) Whenever possible, cite the specific provisions of the statute and/or EO that authorizes the operation of the system and the collection of PII.

(b) If a specific statute or EO does not exist, determine if an indirect statutory authority can be cited. An indirect authority may be cited if the authority requires the operation or administration of a program, the execution of which will require the collection and maintenance of a system of records.

(c) DoD Components can use their general statutory grants of authority ("internal housekeeping") as the primary authority. The requirement, directive, or instruction implementing the statute within the DoD Component should be identified.

Title 10 U. S. Code Section 3013 (Secretary of the Army); Title 42 U. S. Code Section 10606; Executive Order 9397 as amended (SSN); and AR 600-8-104, Military Personnel Information Management/Records.

g. Summary of DoD information system or electronic collection. Answers to these questions should be consistent with security guidelines for release of information to the public.

(1) Describe the purpose of this DoD information system or electronic collection and briefly describe the types of personal information about individuals collected in the system.

TPUMS is the primary HRC application that exchanges data with the Regional Level Application Software (RLAS) owned and operated by the U. S. Army Reserve Command (USARC). The system uses an RLAS input file to update and maintain TPU Soldier data on the Total Army Personnel Data Base - Reserve (TAPDB-R). The input data are edited according to established business rules, and extract files are returned to RLAS. Personal information collected by the system includes all data required to identify TPU Soldiers and manage their military personnel files.

The Troop Program Unit Management Subsystem (TPUMS) consists of batch processing that maintains Troop Program Unit soldier data on TAPDB-R. The TPUMS software: a) Uses a single transaction input file to receive data from the TPU field and field management sites; b) Edits the data received according to TAPDB-R and TPU business rules; c) Creates extract files from TAPDB-R that are picked-up via FTP by the USARC, which uses the data to populate their field level systems; and d) Generates one report.

(2) Briefly describe the privacy risks associated with the PII collected and how these risks are addressed to safeguard privacy.

All systems and environments have threats that seek to exploit and cause harm to the information. Some threats are natural, some are inherent in the system design, some can be attributed to unauthorized personnel, and some to authorized personnel who make mistakes. Four general categories of threats exist: human-intentional, human-unintentional, structural, and natural. The system is maintained in a controlled facility. Appropriate technical, personnel, physical and operational safeguards are in place for the access, collection, use and protection of information. Due to the level of safeguarding, we believe the risk to individuals' privacy to be minimal.

h. With whom will the PII be shared through data exchange, both within your DoD Component and outside your Component (e.g., other DoD Components, Federal Agencies)? Indicate all that apply.

☒ **Within the DoD Component.**

Specify.

TPUMS shares data with other HRC systems, USARC, and with the Office of the Army Chief of Staff for Information Management. Internal Army agencies Staff principals in the chain of command, the DA Inspector General, the Army Audit Agency, the US Army Criminal Investigation Command, the US Army Intelligence and Security Command, the Provost Marshall General, and the Assistant Secretary of the Army for Financial Management and Comptroller.

☒ **Other DoD Components.**

Specify.

TPUMS provides data to the Defense Finance and Accounting Service (DFAS), and system information is provided to authorized users in the offices of the Department of Defense Inspector General and the Defense Criminal Investigative Service.

☐ **Other Federal Agencies.**

Specify.

N/A

☐ **State and Local Agencies.**

Specify.

N/A

☐ **Contractor** (Enter name and describe the language in the contract that safeguards PII.)

Specify.

☐ **Other** (e.g., commercial providers, colleges).

Specify.

N/A

i. Do individuals have the opportunity to object to the collection of their PII?

☐ **Yes**

☒ **No**

(1) If "Yes," describe method by which individuals can object to the collection of PII.

N/A

(2) If "No," state the reason why individuals cannot object.

Since data are not collected directly from individual they are not provided either a Privacy Act Statement or a Privacy Advisory from TPUMS. However, individuals implicitly consent to capture and use of that information at the time of employment or enlistment in the Department of the Army, at which time they are provided a Privacy Advisory.

j. Do individuals have the opportunity to consent to the specific uses of their PII?

☐ **Yes**

☒ **No**

(1) If "Yes," describe the method by which individuals can give or withhold their consent.

N/A

(2) If "No," state the reason why individuals cannot give or withhold their consent.

Since data are not collected directly from individual they are not provided either a Privacy Act Statement or a Privacy Advisory from TPUMS. However, individuals implicitly consent to capture and use of that information at the time of employment or enlistment in the Department of the Army, at which time they are provided a Privacy Advisory.

k. What information is provided to an individual when asked to provide PII data? Indicate all that apply.

☐ Privacy Act Statement

☐ Privacy Advisory

☐ Other

☒ None

Describe
each
applicable
format.

NOTE:

Sections 1 and 2 above are to be posted to the Component's Web site. Posting of these Sections indicates that the PIA has been reviewed to ensure that appropriate safeguards are in place to protect privacy.

A Component may restrict the publication of Sections 1 and/or 2 if they contain information that would reveal sensitive information or raise security concerns.